

Section 1: Information (complete all fields)

Employee Name:

Forms Submitted By:

Section 2: Check the appropriate boxes (attach to the back of this Memo)

Form:

Form 8233	Yes	No
Tax Treaty Statement Form	Yes	No
Tax Summary Report	Yes	No
From Tax Summary Report, Glacier Required Forms	Yes	No
Glacier Required Document Copies (as requested)	Yes	No
UC W-8BEN for WOS employees only	Yes	No

Section 3: Submit Information

Upload and submit through DocuSign to the email: fadsfar@ucsc.edu

OR

Upload via [UCSC Filelocker](#) to: kjohl@ucsc.edu