

UC SANTA CRUZ Foreign National GLACIER Checklist Independent Personal Services Payment

Section 1: Required Document Copies

Social Security or Individual Taxpayer Identification (ITIN) number on form

I-94 Arrival/Departure Record or unexpired Employment Authorization Document (EAD) card

Copy of page one of your unexpired foreign passport (Not needed if EAD provided)

Forms that indicates who sponsored your visa.

J-1 Visa: Copy of DS 2019 Form. If not sponsored by UCSC, then need a letter from Sponsoring Responsible Officer is acceptable with current DS-2019.

F-1 Visa: Copy of I-20 Form. If not sponsored by UCSC, an EAD is acceptable if allowable under the terms and conditions listed on the EAD

Additional forms as required by visa type, such as Certificate of Academic Activity Form (required for all B-1, B-2, WB and WT visa holders).

For Reference: [Tax Treaty Articles for Independent Personal Services](#)

Section 2: Required GLACIER Forms (print from GLACIER)

GLACIER Tax Summary Report

Form 8233 Exemption from Withholding on Compensation for Independent (and certain Dependent) Personal Services of a Nonresident Alien Individual

Honoraria Statement

Note: Direct payment form received without required documents will be returned. If you have any questions, email finpolicy@ucsc.edu.